Annex 7

to the School of Engineering and Digital Sciences PhD student Handbook of the autonomous organization of education Nazarbayev University



**PHD THESIS SUBMISSION FORM**

This form should be type-written.

1. The applicant

 Surname: Forename:

Local address: Private address:

Email:

Telephone number:

2. Title of the thesis :

1. Start date of PhD studies:

1. Proposed viva date (this must not be less than 3 months from date of submission of the Thesis Submission form):

1. Proposed internal examiners (at least two suggestions) and full contact details (their CV or internal web-site link must be provided):

Briefly justify the appropriateness of the suggested internal examiners to act as members of this PhD Thesis Examination Committee

6 Proposed external examiners (at least two suggestions) and full contact details (their CVs must be provided):

Briefly justify the appropriateness of the suggested external examiners to act as members of this PhD Thesis Examination Committee

7 Do any of these proposed examiners have a potential conflict of interest and/or perceived conflict of interest with the PhD student or the supervisor committee?

 Yes [ ]  No [ ]

 If yes, please detail how:

8 The applicant must confirm the following:

i) The full manuscript accompanies this form:

 Yes [ ]  No [ ]

ii) The student has one or more research articles as first author in Q1/Q2[[1]](#footnote-1) international journals, either published or accepted for publication.

 Yes [ ]  No [ ]

If yes, please provide publication details. If your article(s) has been accepted but not published yet, include the submitted article along with the relevant correspondence with the journal, as a separate attachment.

9 Provide a short summary/abstract of the PhD project (no longer than half a page):

10 Are there any items leading to confidentiality issues that restrict the dissemination of data, results, technical reports or the thesis?

 Yes [ ]  No [ ]

If Yes, please specify what the items are, any dates or deadlines involved and the requested format for the viva (you must provide any supporting documentation, e.g. NDAs, CDAs, PCT):

|  |  |
| --- | --- |
| Student..................................................... | Date       |
| Lead Supervisor....................................... | Date       |
| Internal Co-Supervisor(s).......................... | Date       |
| External Supervisor(s) ............................. | Date       |

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| **For Official Use Only** |
| DGC Chair  |  | Date Received |  |

**Decision of the Thesis Examination Committee (TEC)**

**Approved** [ ]

Comments including any action required:

Members of TEC Signatures

Date:

**Not approved** [ ]

Actions required:

Members of TEC Signatures

Date:

|  |
| --- |
| **For Official Use Only** |
| DGC Chair  |  | Date Received |  |

1. as defined by SCImago or Web of Science Journal rankings [↑](#footnote-ref-1)