Annex 1

to the School of Engineering and Digital Sciences PhD student Handbook of the autonomous organization of education Nazarbayev University



PHD STUDENT CODE OF CONDUCT

Nazarbayev University is committed to the pursuit of excellence in learning, teaching, research, and service. This *PhD Student Code of Conduct* is intended to identify the University's standards for and expectations of our PhD students. It is the student's personal responsibility to be familiar with and to follow all aspects of this *PhD Student Code of Conduct* in addition to Student Code of Conduct and Disciplinary Procedures of the University.

All students enrolled at Nazarbayev University are expected to:

- 1. conduct themselves honestly and in compliance with all University policies and procedures;
 - 2. behave in a way that is conducive to the proper functioning of the University;
- 3. avoid any behavior which threatens the academic freedom of other persons, faculty or students, to pursue their research or to participate in the life of the University;
- 4. not behave in a way that disrupts or interferes with any teaching or academic activity of the University, including political, cultural, social or sporting gatherings conducted under the auspices of the University, or authorized to be held at the University;
- 5. behave in an ethical manner at all times, and avoid any behavior or action that might unfairly or unreasonably disadvantage or advantage another student;
 - 6. never use, possess or supply any illegal substance on campus;
- 7. never participate in any campus activity while under the influence of alcohol or other drugs;
- 8. treat all members of the University community (including faculty, staff, students, and visitors) with appropriate courtesy, tolerance and respect. This includes behavior that takes place off-site but in the context of University research or training;
- 9. recognize the rights of all members of the academic community (including faculty, staff, students, and visitors) to be treated fairly and equitably, free from all forms of harassment, including respecting the basic human rights of freedom of assembly, freedom of speech, and freedom of belief, as these rights are necessary prerequisites for academic freedom;

- 10. avoid any behavior that is dangerous, discriminatory, harassing, or bullying toward any member of the academic community;
- 11. seek to participate in an active and participatory manner in the learning process;
- 12. attend scheduled classes, meetings and other required events, except where exceptional circumstances have arisen;
 - 13. submit all required coursework, projects, etc., in a timely manner;
 - 14. make use of copyrighted materials only in legal ways;
- 15. not engage in plagiarism or any other kind of academic misconduct, including following the normal conventions and procedures of academic scholarship;
- 16. ensure that all research activities undertaken have been carefully reviewed by the appropriate bodies with respect to the ethical requirements for research;
- 17. make appropriate use of University resources (including buildings, equipment, the library, technological facilities, etc.) in a lawful and ethical manner; and
- 18. ensure their actions do not harm, or bring into disrepute, the University's reputation or good standing in the nation and world;

The following signature indicates the full and complete acceptance of the PhD Student Code of Conduct by the student, and indicates her or his understanding and willingness to adhere to the PhD Student Code of Conduct and procedures as defined in the PhD Student Handbook.

Student's Name				Signature of St	Date	
For Official Use Only						
	DGC Chair			Date		
	Chair			Received		